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FRESH THYME

*Tuesday, Thursday 1:00 pm*

*7501 W North Ave,* River Forest

(708) 689-5036

*Note: This shift requires the use of a larger vehicle (SUV, minivan, pick-up truck) to hold all donations.*

1. It is suggested to bring bins, in case Fresh Thyme cannot provide us with boxes. You can always stop by the pantry to pick up bins before you head to Fresh Thyme.
2. Enter through the right side door and ring the bell. This is the receiving door.
3. Identify yourself as an Oak Park River Forest Food Pantry volunteer there to pick up the donations and ask for the Receiving Manager.
4. The Receiving Manager will point out the donations and provide you with shopping carts to move the food, if necessary.
5. Thank Fresh Thyme for the donations!
6. Take the **rescued items to the Food Pantry**
	1. The rescued items can be delivered into the Food Pantry via the Delivery Window.
		1. You may park in the parking spot located directly in front of the delivery window. The delivery window is located on the East side of the parking lot; the far left window from the building (closest to the playground).
		2. If no one responds at the delivery window, please ring the doorbell and notify the door monitor that you have a rescue delivery at the window. Door monitor will then meet you at the window to bring in the rescue.

Questions?

**Jennifer: Jennifer@oprffoodpantry.org (708)386-1324 x1107**

**Adriana: Adriana@oprffoodpantry.org (708)386-1324 x1104**

*THANK YOU!*