



Home Delivery: Set Up Shift

Second Monday every month: 2:00PM-3:00PM

Oak Park River Forest Food Pantry 848 Lake Street

1. Please arrive at the food pantry by 2:00PM for your shift and sign in.
2. Adriana will provide you with a list of the total amount of each item requested for Home Delivery.
3. Make sure that the correct number of each item listed on the Totals spreadsheet is readily available in each section. If items are hard to reach or not on the shelf, please find that item in the back of the pantry and place it on two stacked crates in front of its respective section. Items set aside for Home Delivery in the back of the pantry will be marked with blue tape.
4. Please open all tape and boxes on the items indicated on the Totals spreadsheet.
5. Bring down the large white cooler, large light blue cooler, and the two dark blue coolers from the top of the refrigerators in the back of the pantry.
6. Please located the blue-taped incontinence supplies and bread and set them aside in the front of the pantry.

Questions? Please Contact: Adriana Riano: Adriana@oprffoodpantry.org 708-386-1324x1104